

Person specification for the role of ILM Assessor

Essential	Desirable
Hold Assessor and IQA qualifications (D32, D33, D34 or A1, V1, or TAQA)	A qualification appropriate to the level of qualification being assessed
Knowledge and experience of Leadership & Management and Coaching & Mentoring qualifications, Levels 2 – 5	Experience of working as an Assessor
Experience of working in a regulated environment, in line with quality assurance requirements	
Excellent organisation and planning skills	
Excellent communication skills; both written and verbal	
Good attention to detail	
Able to work deadlines	
Able to work independently as well as part of a team	
Can use IT effectively to complete work and support the requirements of the role	
Able to work in a professional manner	