

**Person specification for the role of Motor Vehicle Service and Maintenance Technician**

<b>Essential</b>	<b>Desirable</b>
Up-to-date, relevant, and broad experience of working in the occupational area of the apprenticeship standard including practical and current knowledge of working practices which reflect the whole standards content.	Experience of preparing for and presenting to a target audience
Have excellent knowledge and understanding of the apprenticeship standard as set out in in the support documents.	Experience of marking and grading assessments documents
Understanding of the sector and the assessment requirements for the standard	Hold an assessor qualification or be willing to work towards one
Have the expertise to operate and administer the assessment tools as required	
Have technical/occupational qualifications at or above the Apprenticeship Standard for Motor Vehicle Service and Maintenance Technician (Light Vehicle)	
Qualified to a minimum Level 3 Motor Vehicle Service and Maintenance	
Must be able to evidence relevant and up to date CPD, which is related directly to the standard and industry, not just general CPD – 30 hours (minimum) of work experience or technical/qualification related CPD within a 12mth period	
Occupationally competent with current experience in the apprenticeship’s discipline they intend to assess	
Have the expertise to operate/administer the assessment tools required	
<b>Essential knowledge and skills:</b> <ul style="list-style-type: none"> <li>➤ Demonstrate an understanding of assessment principles.</li> <li>➤ An understanding of apprenticeship standards, with specific knowledge about the relevant industry area for the role</li> <li>➤ Experience of producing clear, accurate and concise written reports, including remarks/enquiries about results</li> </ul>	

<ul style="list-style-type: none"> <li>➤ Proficient IT skills</li> <li>➤ Analytical, critical thinking skills</li> <li>➤ Excellent interpersonal skills</li> <li>➤ Excellent written and verbal communication skills with substantive experience of providing supportive, concise feedback to both learners, Assessors and delivery staff</li> <li>➤ Organisational skills and the ability to prioritise effectively.</li> <li>➤ Ability to work independently</li> </ul>	
Flexibility to travel across UK	
Driving License	