

Person specification for the role of Technicals Moderator Qualifications

Essential	Desirable
Industry specific qualifications	Desirable - qualified to level 4 in the associated sector
Teaching experience in a provider with track record of success	Experience as a tutor / marker on the associated qualification
Up to date, occupational industry experience	Data analysis skills
Experience moderating or marking the qualification concerned (or similar)	EQA/IQA/Assessor D, A/V or TAQA units
Proficient IT skills with experience of using key business software e.g. outlook, Word and Excel	Involvement in the assessment production of the associated Technical qualification
Excellent communication skills with ability to communicate with a wide variety of stakeholders both verbally and in writing	
Experience of producing published reports and training / guidance material	
<u>Availability</u> to attend or manage key activities throughout the year – especially October, November, December. January, March, April, May, June	
Availability to carry out centre visits during term time. Visits may be needed during the autumn, spring and summer terms. This could be up to 7-10 days	

Up to date experience in teaching /training, assessing / marking at the level of work to be moderated	
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